

Submit your form by email to  
[events@theiet.org](mailto:events@theiet.org)

For all registration enquiries telephone:  
+44 (0)1438 765650 / 765657  
or email: [events@theiet.org](mailto:events@theiet.org)

**I INFORMATION**

This form is to be completed for  
BACs payments only.

**Conditions of booking**

**Cancellation**

Cancellation charges are as follows:

- 32 + days before event start date  
= Full refund
- 15-31 days before event start date  
= 50% of fee
- 0-14 days before event start date  
= No refund

Name substitutions are accepted at any time by fax or email. The IET reserves the right to cancel any event. In this case, the full fee will be refunded unless a mutually convenient transfer can be arranged.

**Delegates with specific requirements**

The IET aims to offer fully accessible events to all its delegates. Please help us to accommodate any individual requirements that you may have by attaching a note to the registration form. We will contact you to discuss this as necessary.

Ref: 16973  
W/Order: F710207

**Data protection**

I understand and consent to the information provided on this form being processed by the IET for its sole use and that of its associated organisations for the purpose of promoting, delivering and improving my experience of the IET and its products and services.

Please read the IET's Privacy Statement  
<https://www.theiet.org/help/privacy.cfm>

You can change this preference at any time by either contacting us by post, following the link on a received email or amending your preferences if you have a MyIET online account.

UK Institution of Engineering and Technology VAT  
Reg No: 240 3420 16. The Institution of Engineering and Technology is registered as a Charity in England & Wales (no 211014) and Scotland (no SC038698).

**Registration (Please complete in capitals)**

Family name	Title (Mr, Mrs, Miss, Dr, etc)
First name	IET Membership No.
Job title	Organisation
Company VAT Number:	
Address	
Town/City	Postcode
Country	
Telephone	Mobile
Email	
Please list any specific dietary requirements that you have for the event caterers	
Please let us know if you have any specific requirements	
What is your gender?	
Male <input type="checkbox"/> Female <input type="checkbox"/> Other (please specify)	
Prefer not to say <input type="checkbox"/>	

**Workshop registration (Please tick the appropriate box)**

Choose one of the following workshops A or B. Check website for details : <https://satcoms.theiet.org/>

Workshop A  or Workshop B

**Course registration (27th September – 1st October)**

Member	£1700 (+ £340 VAT= £2040)	<input type="checkbox"/>
Non-member	£1850 (+ £370 VAT= £2220)	<input type="checkbox"/>
Student ‡	£1000 (+ £200 VAT= £1200)	<input type="checkbox"/>
Military / Govt.	£1250 (+ £250 VAT= £1500)	<input type="checkbox"/>
<b>Total remittance</b>		

‡ All students must have their applications endorsed by their Professor or Head of Department

**Group Registration Discount\*—Save 10% per person (pp) if you book 3 or more delegates**

Member	Quantity	£1530 (+ £306 VAT = £1836 pp)	<input type="checkbox"/>
Non-member	Quantity	£1665 (+ £333 VAT = £1998 pp)	<input type="checkbox"/>
<b>Total remittance</b>			

**Additional Delegate Names (Group Booking—attach sheet with further names if required)**

Family Name	First Name	Email	IET Membership No.